

Information on the processing of personal data

Information pursuant to art. 13 of the European Regulation 679/2016 on the protection of personal data [GDPR])

In accordance with the requirements of the General Data Protection Regulation, the Data Controller provides the data subject with the following information in relation to the processing of personal data carried out.

DATA CONTROLLER	
Titular	STUDIO CIMA VIVARELLI RAG. BETTINA & C. - S.A.S.
Address	Via Jacopo Rezia 22 - 22021 Bellagio (CO)
PIVA / CF	02110790132 / 02110790132
Contacts	
Legal representative	Bettina Cima Vivarelli
Privacy contact person	Bettina Cima Vivarelli (info@studiocimavivarelli.it)
Personal Data Protection Officer (DPO/DPO)	Not present
Joint controllers	<ul style="list-style-type: none">No co-owner present
<i>If you wish to request further information on the processing of your personal data or for the possible exercise of your rights, you can contact the Privacy Contact person indicated above in writing directly.</i>	

CATEGORIES OF DATA SUBJECTS	
List of data subject categories	Users of the website

PROCESSING CARRIED OUT	
Website Management	
Description	Processing of personal data related to the website www.studiocimavivarelli.it

ORIGIN, PURPOSE, LEGAL BASIS AND NATURE OF THE DATA PROCESSED	
Origin	Data collected from the data subject.
Purpose	1. Website - Company website as a strategic communication tool through which to develop conversion plans for new clients

Legal basis	For purposes 1: The processing is necessary for the purposes of the legitimate interest of the data controller or of a third party
Personal data processed	Any personal data entered by the user in the fields of the Form used, Name, address or other personal identification elements
The "special" data (sensitive data) are those defined by art. 9 and 10 of European Regulation 2016/679 ("GDPR"). These data are processed in compliance with the provisions of the GDPR as well as in the light of the General Authorizations issued by the Guarantor Authority for the protection of personal data.	
Special data processed	-
Legal basis Art. 9	

RECIPIENTS OR CATEGORIES OF RECIPIENTS OF PERSONAL DATA

Categories of recipients	Your personal data will be communicated, based on the legal bases provided for in Article 6 of Regulation 2016/679/EU, to the following third parties:
	These bodies, bodies, companies and professionals act as Data Processors appointed by STUDIO CIMA VIVARELLI RAG. BETTINA & C. - S.A.S. or they are themselves Data Controllers of the personal data transmitted to them.
<p>Your personal data, or the personal data of third parties in its ownership, may also be communicated to external companies, identified from time to time, to which the Data Controller entrusts the execution of obligations deriving from the assignment received, to which only the data necessary for the activities required of them will be transmitted. All employees, consultants, temporary workers and/or any other "natural person" who, authorised to process, carry out their activities on the basis of instructions received from the Data Controller, pursuant to Article 29 of the GDPR, are designated as "Authorised Data Subjects". To the Authorized Persons or Managers, possibly designated, STUDIO CIMA VIVARELLI RAG. BETTINA & C. - S.A.S. it gives adequate operating instructions, with particular reference to the adoption and compliance with security measures, in order to be able to guarantee the confidentiality and security of data. Precisely with reference to the aspects of personal data protection, you are invited, pursuant to art. 33 of the GDPR to report to the Data Controller any circumstances or events from which a potential "data breach may arise" in order to allow an immediate assessment and the adoption of any actions aimed at countering such an event by sending a communication to the Data Controller at the addresses indicated above.</p> <p>The obligation to STUDIO CIMA VIVARELLI RAG. BETTINA & C. - S.A.S. to communicate the data to Public Authorities upon specific request.</p>	

MOVING ABROAD

Transfers to foreign countries (non-EU) or to international organizations	<ul style="list-style-type: none"> No transfers to foreign countries or to international organizations
<p>The transfer of your personal data abroad may take place if it is necessary for the management of the assignment received. For the processing of information and data that may be communicated to these subjects, the equivalent levels of protection adopted for the processing of the personal data of their employees will be required. In any case, only the data necessary for the pursuit of the intended purposes will be communicated and the regulatory instruments provided for by Chapter V of the GDPR will be applied.</p>	

METHODS, PROCESSING LOGICS AND STORAGE TIMES

Duration of treatment

The processing will last no longer than is necessary for the purposes for which the data were collected.

Your data are collected and recorded lawfully and correctly for the purposes indicated above in compliance with the principles and requirements of art. 5 c 1 of the GDPR.

The processing of personal data is carried out using manual, computerised and telematic tools with logics strictly related to the purposes themselves and, in any case, in such a way as to guarantee their security and confidentiality.

NATURE OF THE PROVISION

The processing of personal data will be carried out for the following purposes:

Purposes that do not require consent

- Website - Company website as a strategic communication tool through which to develop conversion plans for new clients

Purposes requiring consent

-

Only with your explicit consent at the bottom of this information on the processing of personal data, the data, the purposes of which require consent, will be processed. The provision of data is in any case optional and will not prejudice the contractual relationship in place with the Data Controller

Your consent is not required for the data collected and used for needs related to the execution of activities related to the contractual relationship and compliance with the legal obligations indicated. Failure to provide the above personal data will make it impossible to follow up on the relationship in question. Your consent is not required for the data collected and used for the legitimate interest of the Data Controller (letter f, art. 6, of the GDPR). The communication of the above personal data is optional but necessary for the execution of the services offered by the Data Controller. Any refusal to communicate such data will make it impossible to provide all or part of the services requested.

RIGHTS OF THE DATA SUBJECTS

(Art. 15 to 22 GDPR)

Right of way

The interested party has the right, according to the provisions of art. 15 to 22 of the GDPR to request access to their personal data from the data controller.

Right to rectification

The interested party has the right, according to the provisions of art. 15 to 22 of the GDPR to request the data controller to rectify their personal data.

Right to erasure

The interested party has the right, according to the provisions of art. 15 to 22 of the GDPR to request the data controller to delete their personal data.

Right to restriction

The interested party has the right, according to the provisions of art. 15 to 22 of the GDPR to request the data controller to limit the data concerning him.

Right to object

The interested party has the right, according to the provisions of art. 15 to 22 of the GDPR to object to their processing.

Right to portability

The interested party has the right, according to the provisions of art. 15 to 22 GDPR to exercise their right to data portability.

Right of revocation	The interested party has the right, according to the provisions of art. 15 to 22 GDPR to exercise your right to withdraw consent.
Right to lodge a complaint	The interested party has the right, according to the provisions of art. 77 of the GDPR to exercise their right to lodge a complaint with the supervisory authority.

EXERCISING THE RIGHTS OF DATA SUBJECTS

(Art. 15 to 22 GDPR)

The interested party can exercise their rights by filling out the form published on the internet at the following link:

<https://gdpr.privacymaker.it/dsar/a1295a90-aa8b-412c-9852-a155ce39ecc2>

Or simply on the Data Controller's website, at the *bottom* (the bottom part), by clicking on **Exercise of rights**

AUTOMATED PROCESS

Is there an automated process?	NO
Automated processes or profiling methods	Not applicable
Legal basis	Not applicable

The Data Controller reserves the right to make any changes to this information on the processing of personal data deemed appropriate or made mandatory by the regulations in force, at its sole discretion and at any time. On such occasions, users will be duly informed of the changes that have taken place.

The Data Controller

STUDIO CIMA VIVARELLI RAG. BETTINA & C. - S.A.S.

Date: 31/03/2025